

**Application Documentation  
Daimler Truck T5-Label Web-Shop**

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## General

The Schreiner Group's web shop enables T5 labels to be ordered easily via a browser on the Internet and replaces Excel retrieval forms with the aim of optimising the label ordering process. This documentation provides a step-by-step introduction to the use of the tool.

## Contact information

For questions, please contact the following address:

Schreiner Group GmbH & Co. KG  
Bruckmannring 22  
85764 Oberschleissheim  
<https://www.schreiner-group.com>

[daimler-truck-shop@schreiner-group.com](mailto:daimler-truck-shop@schreiner-group.com)

This information is available on all pages of the web shop at the bottom of each page.

If you have any questions or problems using the web shop, please contact the above-mentioned contact.

## The single steps

### Register as a new user in the web shop

Users will be created in the web shop by Schreiner Group after approval of the load carrier manufacturer by Daimler Truck.

If you have not yet received any access data, please contact Schreiner Group using the contact addresses provided (see page 3). In addition, please obtain confirmation from the responsible Daimler Truck planner and send this confirmation to Schreiner Group.

### Log in to the web shop on the login page

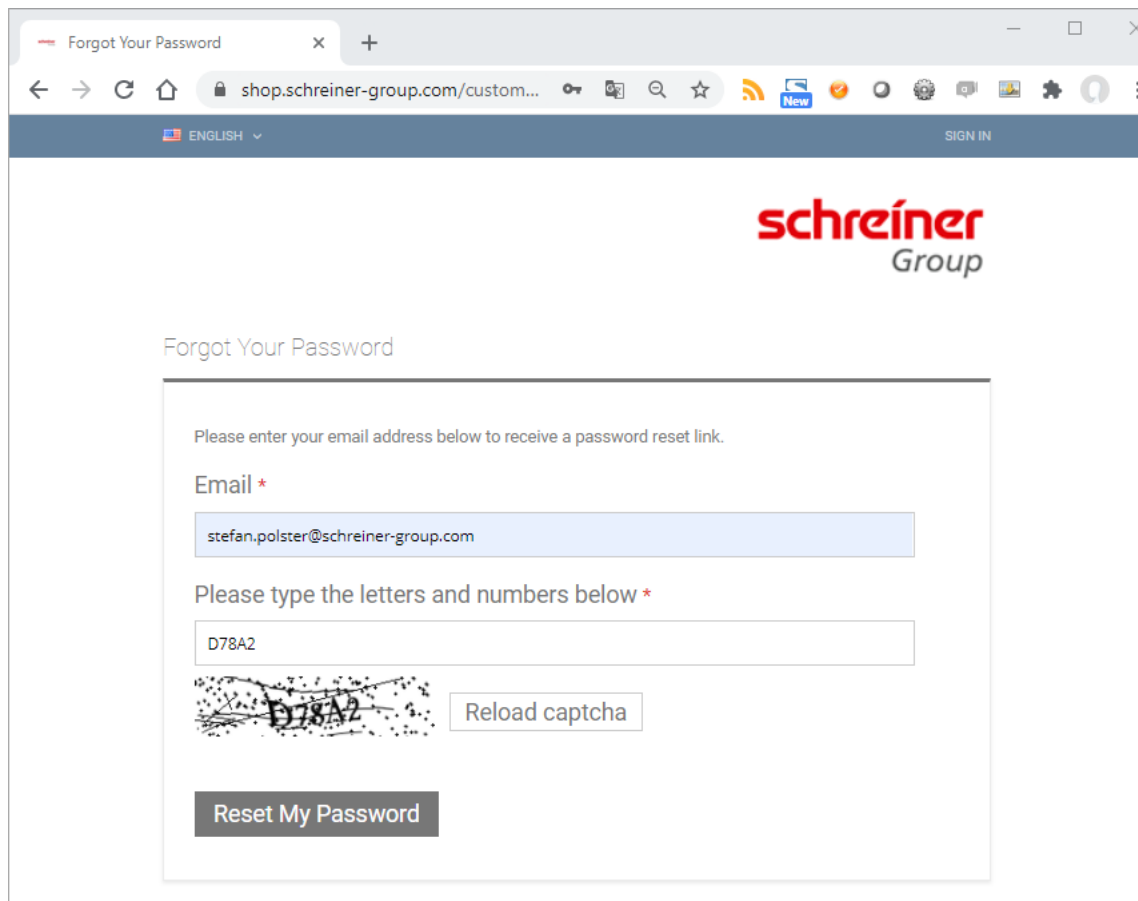
To log in to the web shop, please open [daimler-truck-shop.schreiner-group.com](http://daimler-truck-shop.schreiner-group.com) in your browser, ideally on a PC or laptop, enter your e-mail address and password on the login page and agree to the *General Terms and Conditions* and the *Privacy Policy* by activating the checkbox.

The screenshot shows a web browser window with the URL [shop.schreiner-group.com/custom...](http://shop.schreiner-group.com/custom...). The page title is "Customer Login". The Schreiner Group logo is displayed in the top right. Below the logo, the text "Customer Login" is shown. The main content area is titled "Registered Customers" and contains the following text: "If you have an account, sign in with your email address." Below this, there are two input fields: "Email \*" with the value "stefan.polster@schreine" and "Password \*" with a masked password ".....". A checkbox is checked, with the text "I agree to the General Terms and Conditions (GTC) and the Privacy policy too \*". Below the checkbox is a "Sign In" button and a link "Forgot Your Password?". At the bottom of the form, there is a red asterisk and the text "\* Required Fields".

Figure 1: Login Page

## Logging in for the first time

As soon as you have been created as a new user in the shop (see above, Register as a new user in the web shop), you will not yet have a password. You will receive a corresponding e-mail request or click on *Forgot Your Password?* on the login page of the web shop.



The screenshot shows a web browser window with the URL `shop.schreiner-group.com/custom...`. The page title is "Forgot Your Password". The Schreiner Group logo is visible in the top right. The main content area contains the following text and form elements:

- Text: "Please enter your email address below to receive a password reset link."
- Label: "Email \*"
- Input field: `stefan.polster@schreiner-group.com`
- Text: "Please type the letters and numbers below \*"
- Input field: `D78A2`
- Captcha image: A distorted image of the text "D78A2" with a "Reload captcha" button next to it.
- Button: "Reset My Password"

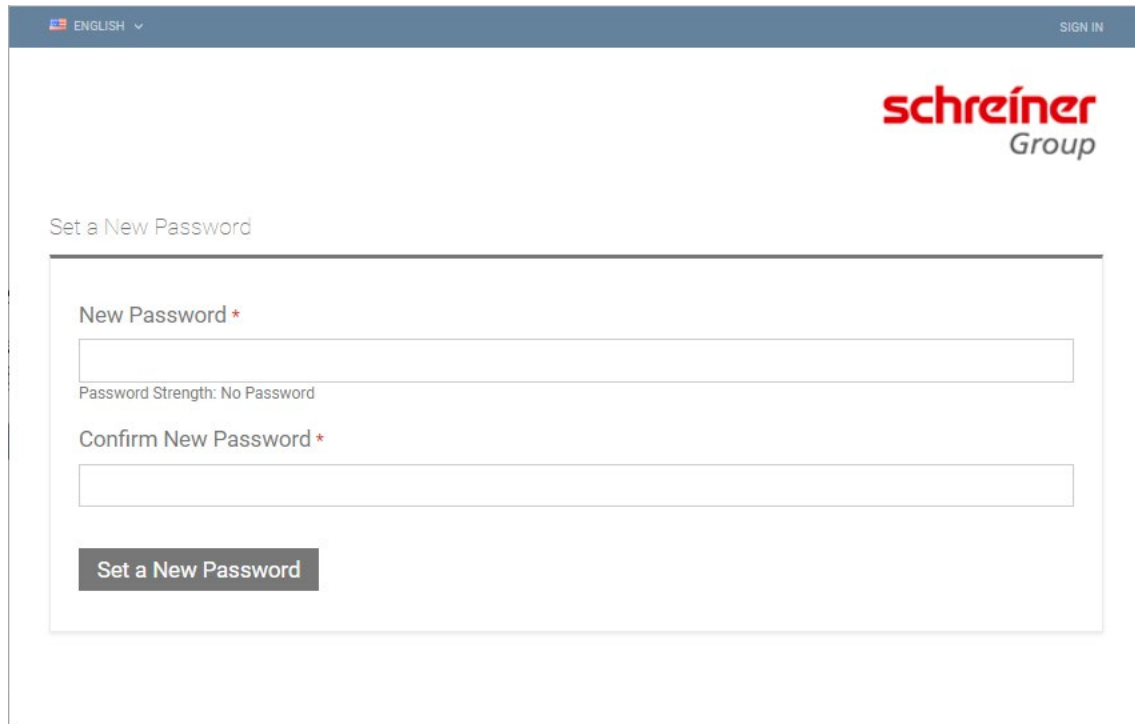
Figure 2: *Forgot Your Password*

On the next page, please enter your email address and the characters you see on the captcha. Complete the process with *Reset My Password*.

If the entered email address is available in the web shop, you will receive an email to set your password.

## Setting the password

The password must consist of at least 8 characters and contain lower and upper case letters, numbers and special characters.



The screenshot shows a web page for setting a new password. At the top left, there is a language selector for 'ENGLISH' with a dropdown arrow. At the top right, there is a 'SIGN IN' link. The Schreiner Group logo is positioned in the upper right area of the page. The main heading is 'Set a New Password'. Below this, there is a form with two input fields: 'New Password \*' and 'Confirm New Password \*'. The 'New Password' field is currently empty, and below it, the text 'Password Strength: No Password' is displayed. At the bottom of the form, there is a dark button labeled 'Set a New Password'.

Figure 3: Set a New Password

## Select desired category

When you first open the web shop, you will see the categories of the T5 labels. These categories are available on all pages of the web shop at the top. Select the desired category by clicking on it with the mouse. You can also navigate to this Home page by clicking on the Schreiner Group logo.

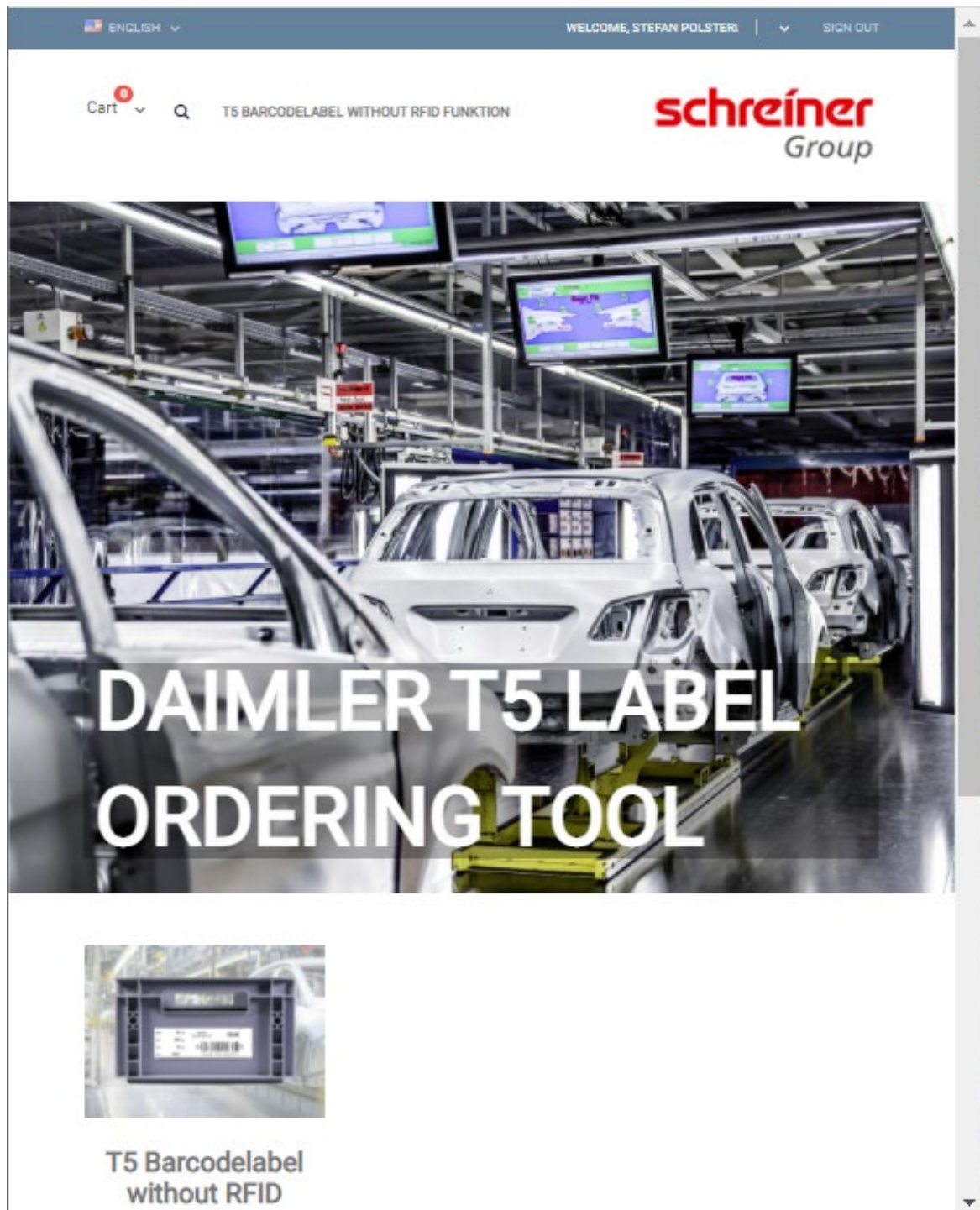


Figure 4: Select Desired Category

## Customise list view

In the selected category you will find a list of all T5 labels available in this category. You can customise the list view and set the sort order by clicking on the desired icon above the list.

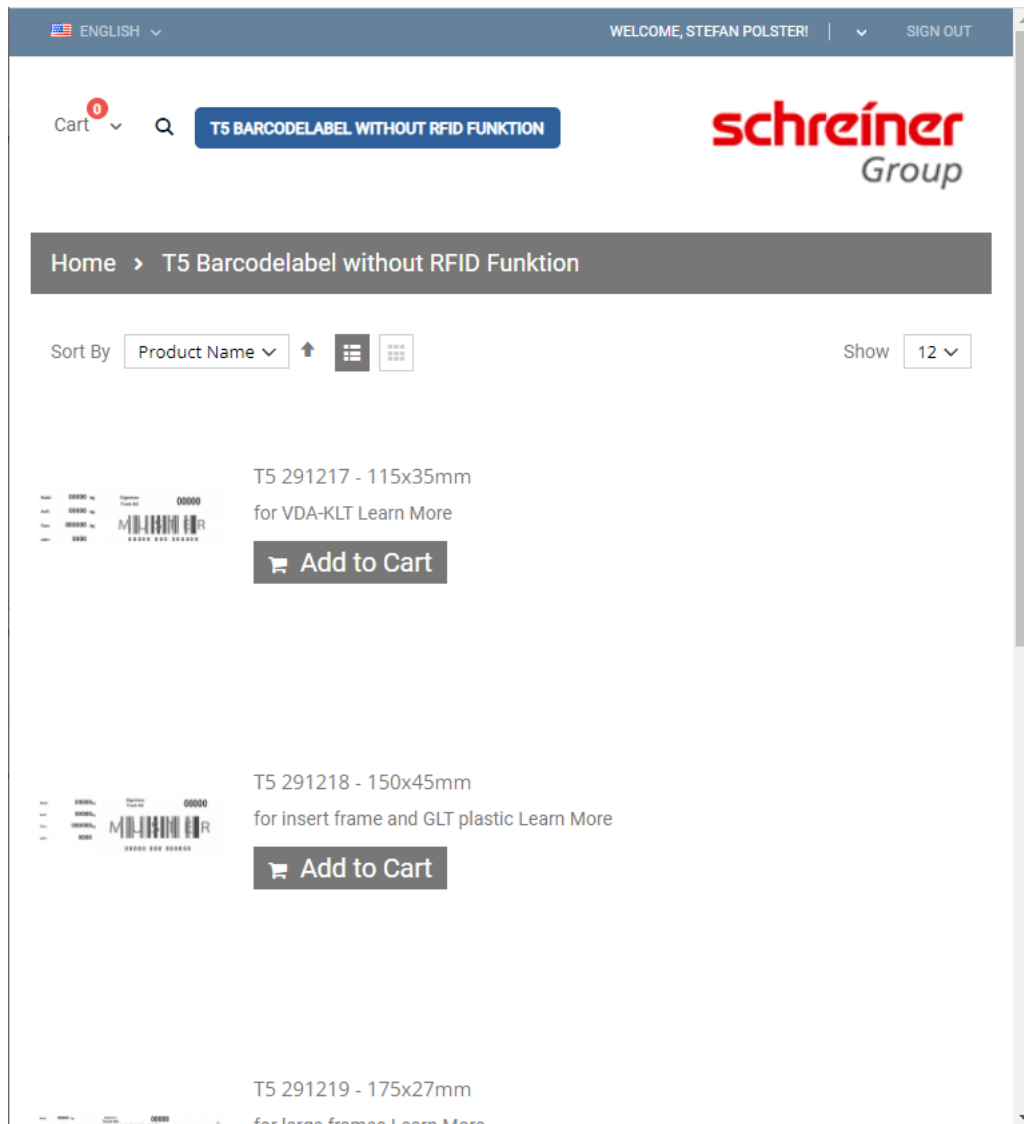


Figure 5: List View in a Category



## Select the required label

You can select the required label in the selected category by clicking on the picture or the T5 number or find it directly via the search (magnifying glass at the top).

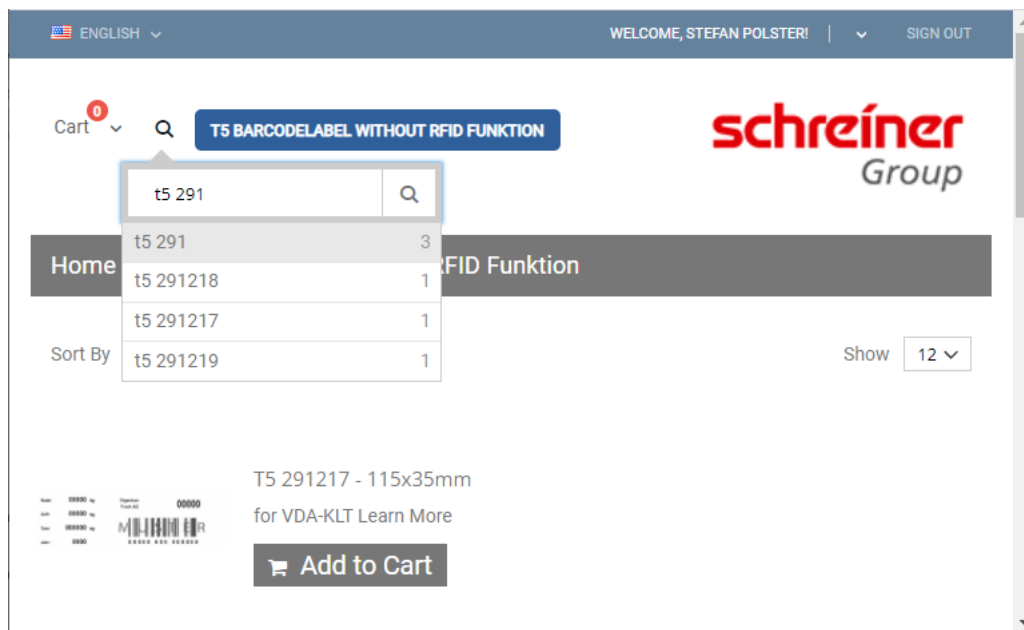


Figure 6: T5 Label Search via Magnifying Glass

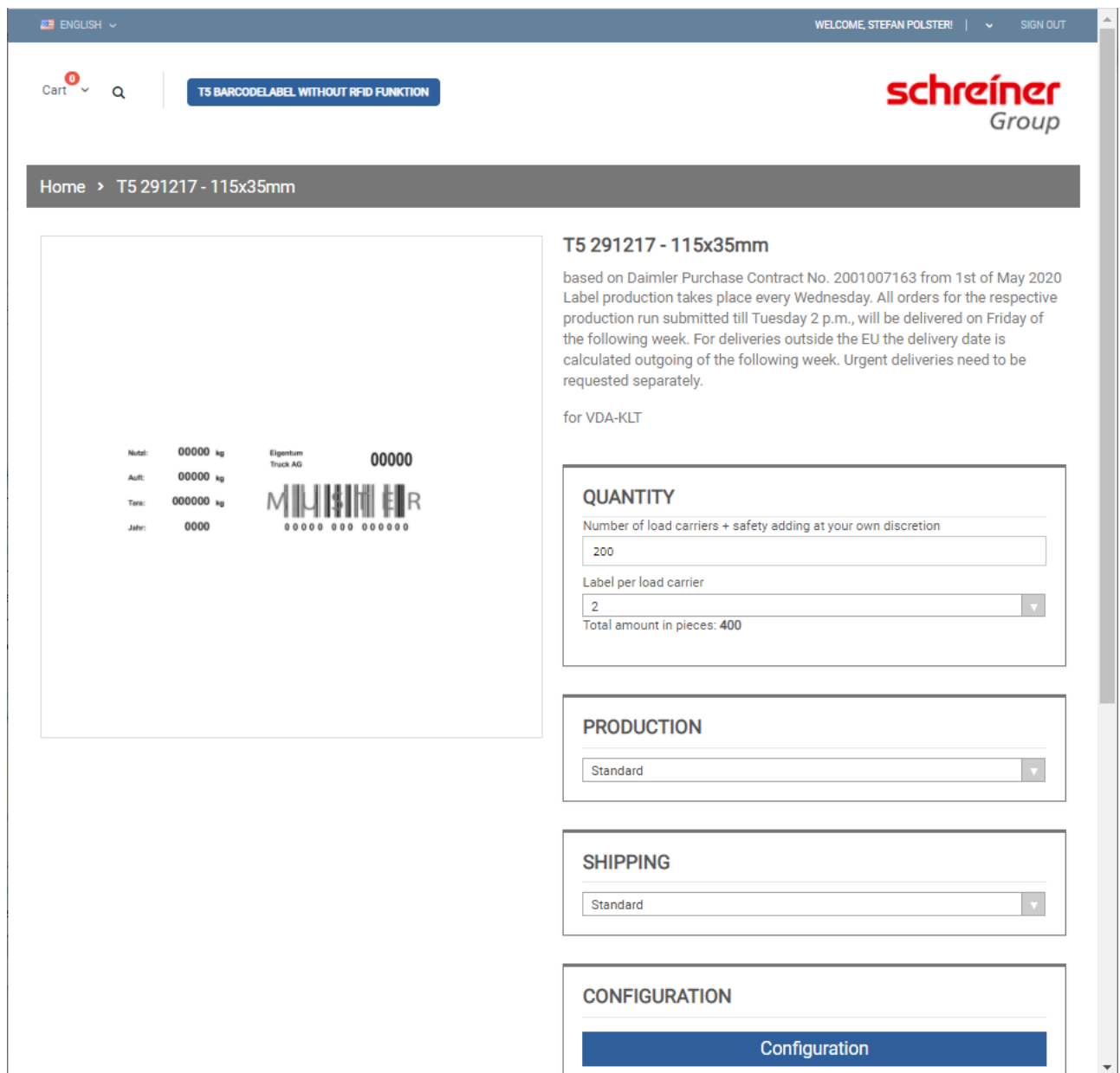
If a required label does not appear in the list or the search result, please contact the responsible contact address at Schreiner Group (see page 3).

After selecting the label, a new page opens where you can find general information about the label such as

- Number of load carriers
- Label per load carrier
- Shipping and production options

specify.

If express production and/or shipping is required, please contact the relevant contact address after completing the order process so that we can clarify the scheduling details with you.



**T5 291217 - 115x35mm**

based on Daimler Purchase Contract No. 2001007163 from 1st of May 2020  
 Label production takes place every Wednesday. All orders for the respective production run submitted till Tuesday 2 p.m., will be delivered on Friday of the following week. For deliveries outside the EU the delivery date is calculated outgoing of the following week. Urgent deliveries need to be requested separately.

for VDA-KLT

**QUANTITY**  
 Number of load carriers + safety adding at your own discretion  
  
 Label per load carrier  
  
 Total amount in pieces: **400**

**PRODUCTION**

**SHIPPING**

**CONFIGURATION**

Figure 7: Article View with General Information

To configure the individual details on the label, please click on *Configuration*. A new page opens with the input fields for the configuration and a preview of the label.

## Configuration of a Label

When configuring the label, the individual details can be entered in the fields provided. Since the entries are validated - e.g. whether the T5 no. has 4-7 digits or a number is entered for the payload - the risk of error is reduced.

If you do not have information such as tare, payload or load from the responsible LT series planner at labels for sample LT, fill in the corresponding fields with 0. Please do not leave these empty, otherwise you will receive a validation error.

Back

Background Color T5-No. Payload Load Tare Year Plant Code Plant City Packaging Manufacturer Layout	<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;">                     Black-white <span style="float: right;">▼</span>  <small>Note: Colours may differ in the preview!</small> </div> <input style="width: 90%;" type="text" value="12345"/> <input style="width: 90%; text-align: right;" type="text" value="111"/> kg <input style="width: 90%; text-align: right;" type="text" value="222"/> kg <input style="width: 90%; text-align: right;" type="text" value="3,3"/> kg <input style="width: 90%;" type="text" value="2022"/> <input style="width: 90%;" type="text" value="123"/> <input style="width: 90%;" type="text" value="Oberschleissheim"/> <input style="width: 90%;" type="text" value="Schreiner Group GmbH &amp; Co. KG"/> <input style="border-bottom: none;" type="text" value="Daimler Truck AG"/> ▼	<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 10px;"> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Nutz:</td> <td style="width: 30%;">00000 kg</td> <td style="width: 30%;">Eigentum</td> <td style="width: 10%;">00000</td> </tr> <tr> <td>Auft:</td> <td>00000 kg</td> <td>Truck AG</td> <td></td> </tr> <tr> <td>Tara:</td> <td>000000 kg</td> <td colspan="2" style="text-align: center;"> </td> </tr> <tr> <td>Jahr:</td> <td>0000</td> <td colspan="2" style="text-align: center;">00000 000 000000</td> </tr> </table> </div> <div style="margin-bottom: 10px;"> <input type="button" value="Preview PDF"/> </div> <div style="margin-bottom: 10px;"> <input type="checkbox"/> High Resolution Preview             </div> <div> <input type="button" value="Load Project"/> </div>	Nutz:	00000 kg	Eigentum	00000	Auft:	00000 kg	Truck AG		Tara:	000000 kg			Jahr:	0000	00000 000 000000	
Nutz:	00000 kg	Eigentum	00000															
Auft:	00000 kg	Truck AG																
Tara:	000000 kg																	
Jahr:	0000	00000 000 000000																

Figure 8: Configuration of a T5-Label

By clicking on *Preview PDF* you will receive a non-binding preview of the configured label. When the configuration data has been entered completely, the configured label is placed in the cart by clicking on *Add to cart*. You will receive an overview of the cart on a new page (see "The cart at a glance").  
Click on *Back* to close the window and return to the general information.

Back

<p>Background Color <span style="float: right;">Black-white ▼</span> <b>Note:</b> Colours may differ in the preview!</p> <p>T5-No. <input style="width: 80%;" type="text" value="12345"/></p> <p>Payload <input style="width: 80%;" type="text" value="111"/> kg</p> <p>Load <input style="width: 80%;" type="text" value="222"/> kg</p> <p>Tare <input style="width: 80%;" type="text" value="3,3"/> kg</p> <p>Year <input style="width: 80%;" type="text" value="2022"/></p> <p>Plant Code <input style="width: 80%;" type="text" value="123"/></p> <p>Plant City <input style="width: 80%;" type="text" value="Oberschleissheim"/></p> <p>Packaging Manufacturer <input style="width: 80%;" type="text" value="Schreiner Group GmbH &amp; Co. KG"/></p> <p>Layout <span style="float: right;">Daimler Truck AG ▼</span></p>	<table style="width: 100%; border: 1px solid #ccc; border-collapse: collapse;"> <tr> <td style="padding: 5px;">Nutzl: <b>111</b> kg</td> <td style="padding: 5px;">Eigentum <b>12345</b></td> </tr> <tr> <td style="padding: 5px;">Auf: <b>222</b> kg</td> <td style="padding: 5px;">Daimler Truck AG</td> </tr> <tr> <td style="padding: 5px;">Tara: <b>3,3</b> kg</td> <td style="text-align: center; padding: 5px;"> </td> </tr> <tr> <td style="padding: 5px;">Jahr: <b>2022</b></td> <td style="text-align: center; padding: 5px;">1 2 3 4 5 1 2 3 0 0 0 0 0 0</td> </tr> </table> <div style="margin-top: 10px;"> <span style="background-color: #0056b3; color: white; padding: 5px 10px; border-radius: 3px; margin-right: 5px;">Refresh</span> <span style="background-color: #0056b3; color: white; padding: 5px 10px; border-radius: 3px; margin-right: 5px;">Add to cart</span> </div> <p><input type="checkbox"/> High Resolution Preview</p> <div style="margin-top: 10px;"> <span style="background-color: #0056b3; color: white; padding: 5px 10px; border-radius: 3px; margin-right: 5px;">Save Project</span> <span style="background-color: #0056b3; color: white; padding: 5px 10px; border-radius: 3px; margin-right: 5px;">Load Project</span> </div>	Nutzl: <b>111</b> kg	Eigentum <b>12345</b>	Auf: <b>222</b> kg	Daimler Truck AG	Tara: <b>3,3</b> kg		Jahr: <b>2022</b>	1 2 3 4 5 1 2 3 0 0 0 0 0 0
Nutzl: <b>111</b> kg	Eigentum <b>12345</b>								
Auf: <b>222</b> kg	Daimler Truck AG								
Tara: <b>3,3</b> kg									
Jahr: <b>2022</b>	1 2 3 4 5 1 2 3 0 0 0 0 0 0								

Figure 9: Configuration Page after Clicking on *Preview PDF*

## Saving a configured label as a project

If you need a configured label in future orders, you can save it as a project by clicking on *Save Project* below the preview.

### Save Project

Project Name

Project Description

Back Without Saving
Save Project

Nutzl:	111 kg	Eigentum	12345
Aufl:	222 kg	Daimler Truck AG	
Tara:	3,3 kg	M U S H I E R	
Jahr:	2022	1 2 3 4 5 1 2 3 0 0 0 0 0 0	

Figure 10: Save Project

## Loading a configured label saved as a project

If you have already saved a configured label as a project, you can load it again on the configuration page if necessary. To do this, click on *Load Project* below the preview.

### Load Project

Filter by name/description

**My Project T5 291217**

This is a configured label as template

Back Without Loading
Load Project
Delete Project

Nutzl:	111 kg	Eigentum	12345
Aufl:	222 kg	Daimler Truck AG	
Tara:	3,3 kg	M U S H I E R	
Jahr:	2022	1 2 3 4 5 1 2 3 0 0 0 0 0 0	

Figure 11: Load Project

## The Cart

The cart can be displayed at any time by clicking on *Cart* at the top of the page. The number in the red circle above the *Cart* indicates how many labels are in the cart.

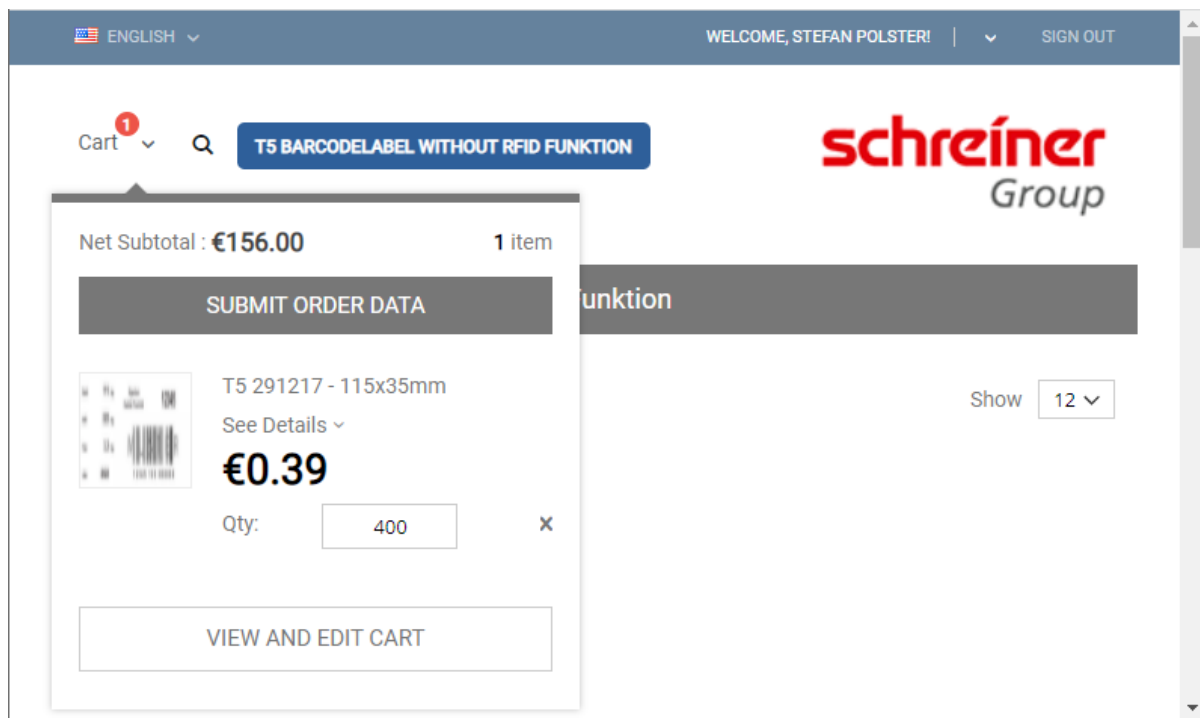


Figure 12: Cart Preview

You will first get a brief overview of the shopping basket and can then open the complete overview of the shopping basket by clicking on *View And Edit Cart*. You can also jump directly to submit the order data of the cart by clicking on *Submit Order Data* (see page 16).

### The cart at a glance

In the cart you will see all the labels that have already been configured and placed there. On the right-hand side you will see a summary and a non-binding, provisional total price (net) for the cart.

Figure 13: Cart at a Glance

You can remove an item from the cart (*X* below the item). Then update the cart by clicking on *Update Cart*. In order to avoid errors, however, we recommend that you reconfigure the label position as described above if you have made mistakes in the previous entry.

As soon as you have placed all the required labels in your cart, prepare the order of the cart by clicking on *Go to Checkout*.

## Transmitting the order data of the cart

### Select shipping address in cart

To submit the order data of the cart, select the desired shipping address in the first step.

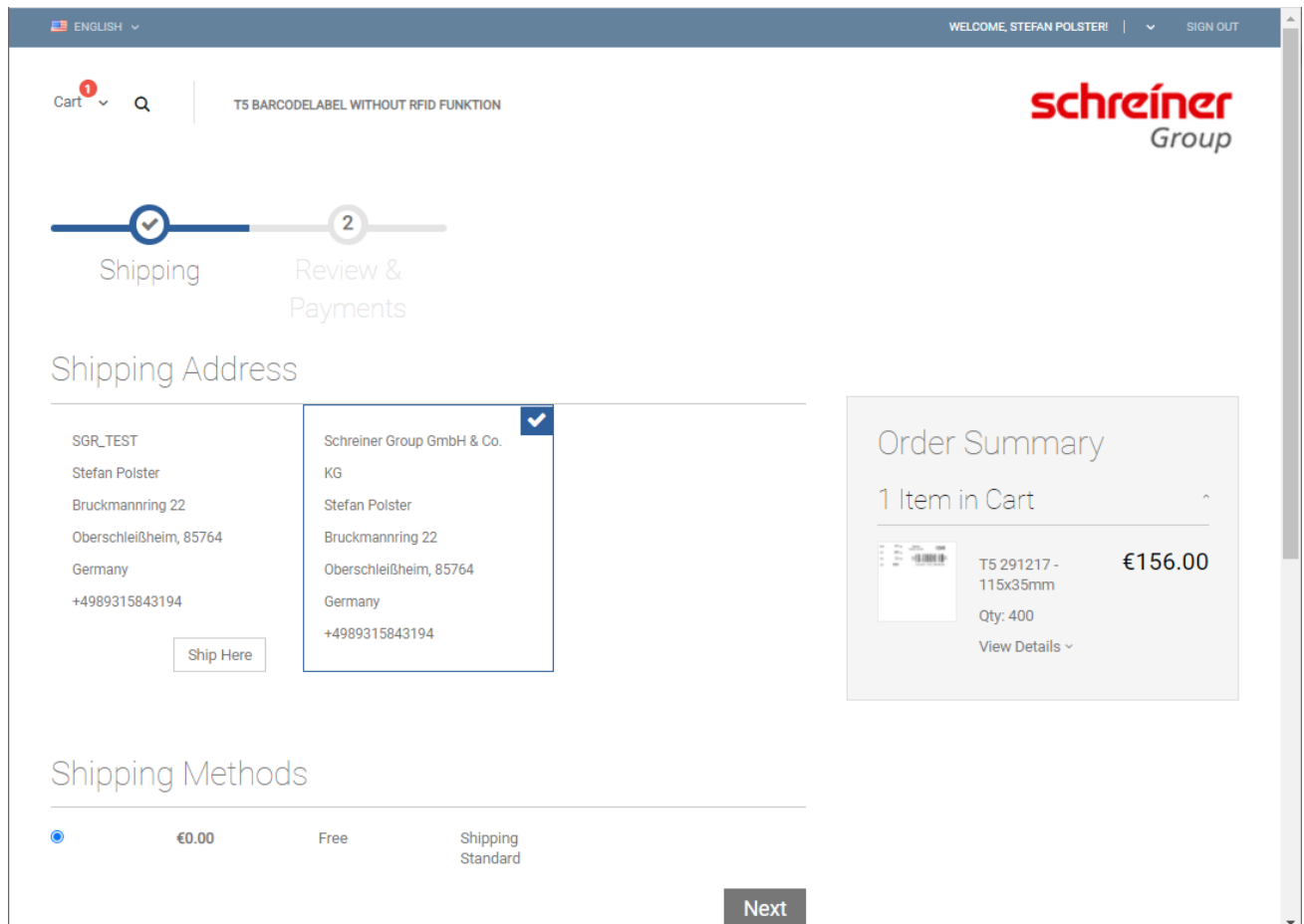


Figure 14: Select Shipping Address

The shipping and billing addresses cannot be freely changed in the web shop by the web shop user during the order process. However, it is possible to request missing shipping and billing addresses or changes to existing shipping addresses via the responsible contact address at Schreiner Group (see page 3).

When ordering through Daimler Truck employees, please note that the shipping address in the web shop and in the Daimler Truck order must match in order for the process to be processed.

Clicking on *Next* will take you to the next step, the selection of the billing address and the entry of the order number.



## Approval workflow through a Daimler Truck planner

To have your T5 label configuration and order confirmed by a Daimler Truck LT series planner, please enter their valid eMail address in the *Add eMail for approval* field.

Order Summary	
Net Subtotal	€156.00
Surcharge	€0.00
Shipping	€0.00
Shipping Standard - Free	
<b>Net Total</b>	<b>€156.00</b>

Figure 15: Add eMail address of LT series planner for approval

You can specify a second Daimler Truck LT series planner (e.g. a holiday substitute) by entering a second eMail address separated by commas.

**Note:** Daimler Truck AG and Schreiner Group GmbH & Co. KG strongly recommend approval by the LT series planner. If the order data is not sent to Daimler Truck as a workflow, the customer is liable for the label selection and the data configured on the label. Load carriers that are delivered to Daimler Truck with faulty labels and therefore do not function in the Daimler Truck RFID processes must be refitted with correct labels in a repair process at the LT manufacturer's expense after the fault has become known.

**Note:** Barcode labels without RFID function can only be reordered with approval from Daimler Truck (see page 21), if this is used.

### Billing address and order numbers in the shopping cart

If the billing address is the same as the shipping address, tick the corresponding box. Otherwise, select one of the existing billing addresses.

After selecting the billing address, refresh the page by clicking *Update*.

In addition, enter the Daimler Truck order number of the load carrier order on which your label order is based and, optionally, the LT manufacturer order number from your ERP system separated by "/".

ENGLISH | WELCOME, STEFAN POLSTER! | SIGN OUT

Cart | T5 BARCODELABEL WITHOUT RFID FUNKTION

Shipping | Review & Payments

Add Additional Approval Email to this order (optional)  
 planner@daimlertruck.com, scdplanner@daimlertruck.com  
 Note: Reorders must always be released by Daimler.

Payment Method

Invoice

My billing and shipping address are the same

Schreiner Group GmbH & Co. KG  
 Stefan Polster  
 Bruckmannring 22  
 Oberschleißheim, 85764  
 Germany  
 +4989315843194

Daimler Order Number (mandatory) / LT-Manufacturer Order Number (optional) \*  
 Daim1234567 / SGR8755

I agree to the General Terms and Conditions (GTC) and the Privacy policy too \*

Submit Order Data

Order Summary

Net Subtotal	€156.00
Surcharge	€0.00
Shipping	€0.00
Shipping Standard - Free	
<b>Net Total</b>	<b>€156.00</b>

1 Item in Cart

T5 291217 - 115x35mm	€156.00
Qty: 400	
View Details	

Ship To:

Schreiner Group GmbH & Co. KG  
 Stefan Polster  
 Bruckmannring 22  
 Oberschleißheim, 85764  
 Germany  
 +4989315843194

Shipping Method:

Shipping Standard - Free

Figure 16: Billing Address and Order Numbers

The order is forwarded to Schreiner Group by clicking on *Submit Order Data* and processed there. If you are a Daimler Truck employee and submit order data, please note that Schreiner Group will not approve the order until we have received the order from your system (ERP – Covisint) and checked its content for compliance. The addresses in the web shop must match the order from the ERP system (billing address and delivery address).

If a billing address is missing or if an address changes, please inform the responsible contact address at Schreiner Group (see page 3) before completing the process. This address can no longer be changed afterwards.

### Submitting order

After submitting the order, you will receive a confirmation e-mail with a PDF attached. If an approval has been requested, you will be informed about the approval status in separate e-mails. In the attached PDF you will find an overview of the labels ordered.

**Note:** To open the PDF, you need an appropriate PDF reader installed.

## My Account

You can call up the information on your user account at the very top by clicking on the arrow next to your name. After calling up the information, you will see an overview of your user account.

### Overview My Account

The overview summarises all information for your profile, such as existing shipping addresses and executed orders.

The screenshot displays the 'My Account' page for Stefan Polster. The page is divided into several sections:

- Account Information:**
  - CONTACT INFORMATION:** Stefan Polster, stefan.polster@schreiner-group.com
  - NEWSLETTERS:** You aren't subscribed to our newsletter.
- Address Book:**
  - DEFAULT BILLING ADDRESS:** Stefan Polster, SGR\_TEST, Bruckmannring 22, Oberschleißheim, 85764, Germany, T: +4989315843194
  - DEFAULT SHIPPING ADDRESS:** Stefan Polster, SGR\_TEST, Bruckmannring 22, Oberschleißheim, 85764, Germany, T: +4989315843194
- Recent Orders:** A table with columns: Order #, Date, Ship To, Net Total, Status, Action. A 'View All' link is present.

The left sidebar contains navigation links: My Account, My Orders, Address Book, Order Approval List, Personalization Data, Projects, Terms of Use, and Training documents.

Figure 17: Overview My Account

## My Orders

Here you get an overview of all previous orders with the individual items. To get more detailed information on an order, click on *View* at the end of the line with the order.

ENGLISH | WELCOME, STEFAN POLSTER | SIGN OUT

Cart | T5 BARCODELABEL WITHOUT RFID FUNKTION

Order # 4000000255 CANCELED on 21.02.2022  
February 21, 2022

Print

- My Account
- My Orders**
- Address Book
- Order Approval List
- Personalization Data
- Projects
- Terms of Use
- Training documents

Product Name	Image	SKU	Price	Qty	Subtotal
T5 291217 - 115x35mm		T5 291217	€0.39	Ordered: 400 Canceled: 400	€156.00

**Print Selection**  
T5 291217 Format: 115x35mm Label pro  
Ladungsträger: 2 Versand: Standard Production: Standard

- T5-no.: 12345
- Payload: 111
- Load: 222
- Tare: 3,3
- Year: 2022
- Plant Code: 123
- Plant City: Oberschleissheim
- Packaging Manufacturer: Schreiner Group GmbH & Co. KG
- Background Color: Schwarz-weiss
- Layout: Daimler Truck AG

Number Range Reordering

Edit Item

Figure 18: View single order

Here you can also see the status in the release workflow of the order (see page 17) , if this is used. This overview is for information only, no data can be changed here.

The two options for number range reordering and changing and re-releasing orders that were canceled in the workflow are described below.

## Number range reordering is only possible for barcode labels and with approval from Daimler Truck

In the view of a single order, you can reorder individual labels by clicking on *Number Range Reordering*. A new window opens in which you enter the desired number range either as a single number or as a range separated by a hyphen, e.g. 32000-32001. If more than one number range is required for an item, click *Add Line*. The number LT should be set to 1 by default. The number of LT is calculated from the number range data and multiplied by labels per LT to the total number. Number LT leads to a further multiplication and is only intended for special cases agreed with Daimler Truck. By clicking on *Add to shopping cart*, the number range reorder is placed in the shopping cart. (see page 13).


**Number Range Reordering** ✕

T5 291217 - 115x35mm

Total Quantity: 18

---

Nutzl: 111 kg      Eigentum 12345  
 Aufi: 222 kg      Daimler Truck AG

Tara: 3,3 kg       M U \$ H I E R

Jahr: 2022      1 2 3 4 5 1 2 3 0 0 0 0 0 0

Number Range	Labels pro LT
32100	2
32201-32208	2

[Add New Line](#) Add to Cart

Figure 19: Number Range Reordering

## Change and re-release canceled orders

If an order is canceled by the LT Planner because individual data of the configuration do not match, the data can be changed and requested again in a new order.

**Note:** It is essential that the new order is released by the LT Planner again (see page 17).

## **Address Book**

The address book shows the billing addresses and shipping addresses stored in the web shop. These cannot be changed in the shop. Should an address change, please inform the responsible contact address at Schreiner Group (see page 3).

## **Configuration Data**

If the same data is frequently used in the configuration of a label (e.g. in the Plant field or the Plant No.), it can be stored in the configuration data and is then entered as a default in the respective field for every future configuration (see page 10).

## **Projects**

When configuring a label, the label can be saved with the entered data as a project (see page 11).

## **Terms of Use**

Here you will find the current terms of use in PDF format.

**Note:** To open the PDF, you need an appropriate PDF reader installed.

## **Training documents**

The current version of the application documentation (this document) can be downloaded in PDF format in *Training documents*.

**Note:** To open the PDF, you need an appropriate PDF reader installed.

## Change History

Status/Change	Date	Author
Initial creation	24.02.2021	Stefan Polster
<ul style="list-style-type: none"> <li>- Text corrections</li> <li>- Note on correct addresses in section „Billing address and order numbers in the shopping cart“</li> <li>- Table of contents inserted after cover page</li> </ul>	21.10.2021	Stefan Polster
<ul style="list-style-type: none"> <li>- <i>Daimler replaced by Daimler Truck</i></li> <li>- <i>All figures / screenshots updated</i></li> <li>- <i>Various small text corrections</i></li> <li>- <i>In the chapter My Orders the sections Number range re-ordering is only possible for barcode labels and with approval from Daimler Truck and Change and re-release canceled orders have been added.</i></li> <li>- <i>In the chapter My Account the sections Terms of Use and Training documents have been added.</i></li> </ul>	15.02.2022	Stefan Polster